



## **Meeting Minutes**

Tuesday, May 17, 2016  
10:00 a.m. - 11:30 a.m.  
American Legion – Middle River, MN

**Resource Providers present:** Jeri Nomeland – NWRIC/Viking Elementary, Tammy Nielsen – NWRIC Director, Kathleen Kallis – NWRIC, Stacy Laudal – Marshall County Social Services, Gail Larson – North Valley Public Health, Frances Tougas – North Valley Public Health, Cindy Campbell – Middle River Thief Lake Living at Home, Lynn Balstad – Tri-Valley CCAMN, Pat Braaten – Violence Intervention Project, Darcy Hestekind – TriCommunity Living at Home

**Also present:** Jessica Spaeth – Compass Business Consulting

The meeting began at 10:07 a.m. with a welcome and introductions by Spaeth of Compass Business Consulting.

### **Resource Group Organization**

Spaeth gave a brief description of the resource group, intentions and desired outcomes. Stacy Laudal discussed the importance of getting service providers together. Spaeth and Laudal also explained that the website project is funded by a grant through Blue Cross & Blue Shield, written by Marshall County Social Services. The on-going costs to maintain this website beyond the initial setup, design and writing will be approximately \$350/year to the entire entity. At this time, there is no cost to participate and no additional expenses to each resource provider.

### **Website Project Introduction**

Spaeth, a representative of Compass Business Consulting, reviewed the website, [marshallcountyresources.org](http://marshallcountyresources.org), and described the content needed from each agency and service provider. A content worksheet was handed out to participants in order to accurately list each agency and program. The goal deadline to submit program information to be populated on the website is July 1, 2016.

### **General Group Updates & Discussion**

Pat Braaten – Mentioned that her agency has access to the Thief River Falls food shelf. There was discussion promoting the website in school newsletters.

The next meeting will be held late July – early August.

The meeting ended at 11:02 am.

### **Marshall County Resource Group Contact**

Melissa Beach • Phone: 701.636.2175 • Email: [Melissa@navigatewithcompass.com](mailto:Melissa@navigatewithcompass.com)

Jessica Spaeth • Phone: 701.636.2175 • Email: [Jessica@navigatewithcompass.com](mailto:Jessica@navigatewithcompass.com)